**Austin Community Technology and Telecommunications Commission**
**Regular Meeting**                    http://www.austintexas.gov/cttc

**Minutes**
**April 11, 2012**

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| **Please go to** http://www.austintexas.gov/department/boards-and-commissions-information-center **for backup material associated with this agenda.** | |
| **All Channel 6 programming is cablecast on Time Warner and Grande cable channel 6, AT&T U-Verse Channel 99 and webcast online. Over 20 meetings per month, including this commission meeting, are available on demand online, typically within a few hours of cablecast. Schedules and video at: http://www.austintexas.gov/department/channel-6** | |

**Current Commission Members:**

| Lemuel Williams, Jr., Chair | Chip Rosenthal, Vice Chair |
|---|---|
| Wendell Ramsey | Kedron Touvell |
| Melvin White | Elizabeth Quintanilla |
| **VACANT POSITION** | |

**The following items are posted for discussion and possible action.**

1.    Call to order – April 11, 2012 - 6:40 p.m.

       Commission members in attendance:
       Lemuel Williams, Jr., Chair
       Chip Rosenthal, Vice Chair
       Wendell Ramsey
       Melvin White
       Elizabeth Quintanilla

       Commission members absent
       Kedron Touvell

       City Staff in attendance:
       Rondella Hawkins
       Paul Lewis
       Jane Reina

2.    Adoption of agenda.

       The agenda was adopted by consent of the Commission.

3.    Citizen Communication: General

      The first 10 speakers signed up prior to the meeting being called to order will each be allowed a
      three-minute allotment to address their concerns regarding items not posted on the agenda.

      No citizens signed up for general citizen communication.

4.    Approval of minutes – March 14, 2012 Commission Regular Meeting.

      **The minutes from the Commission regular meeting of March 14, 2012 was approved on
      Commissioner Rosenthal's motion; Commissioner Ramsey's second on a vote of 6-0-0.
      (Commissioner Touvell absent)**

5.    Presentation on Reverse 411 (disaster services). (Warren Weidler, Austin Fire Department) (wp3)

      Warren Weidler, Austin Fire Department Battalion Chief of Special Operations gave an overview
      of Reverse 411 the Emergency Notification System.

      The Capital Area Council of Governments (CAPCOG) Homeland Security and Emergency
      Communications Divisions are working together to implement the Emergency Notification
      System (ENS). ENS is an automated phone-dialing tool that enables authorized public safety
      personnel in the CAPCOG region to notify residents in an emergency situation. Residents are
      called only when property or human life is in jeopardy. The ENS system calls a small number
      of area homes and businesses (hundreds to low thousands) using the telephone numbers and
      addresses maintained by the 9-1-1 system. The ENS system can be used to contact citizens by
      cell phone if they register their phone number on the CAPCOG ENS Cellular Phone Registry.
      The ENS system is also used to notify emergency response groups, disaster recovery planners,
      and other contact groups in the event of an emergency. Messages are distributed to people via
      phone and email. ENS is PC-based and uses multiple phone lines to notify people. The system
      was implemented using Homeland Security Grant Program funds and funds from participating
      local governments.

      Through a web-based application, residents may enter their name, cellular telephone number,
      and attach one or more locations to that number in order to get important public safety
      messages. Residents can go to the website at http://wireless.capcog.org  and following the
      instructions to add their information into the ENS cell phone registry.
      Contact Ed Schaefer at 512-916-6026 for more information.

6.    Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)

      Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory
      Affairs, Legislative, Regulatory and Policy update included; INet deactivations from Time Warner;
      PEG channels coordination for equipment purchases; Stop Online Piracy Act (SOPA); H.R.
      3523-Cyber Intelligence Sharing and Protections Act; FCC Reform Act Legislation; FCC Basic
      Tier Encryption NPRM;  H.R. 1002 Wireless Tax Fairness Act of 2011; State Sales Tax Collection
      on Internet Sales; FCC Tower Siting Order; Low Power FM Broadcast Radio Stations; FCC
      Notice of Inquire (NOI) on Broadband Development; and Community Access Preservation
      (CAP) Act.

Visit this link for the full report:  http://www.ci.austin.tx.us/edims/document.cfm?id=1682366

7.   Staff update on Public Access Community Television (aka channelAustin). (Rondella Hawkins)
     (wp1)

     Rondella Hawkins, Manager of the City of Austin Office of Telecommunications & Regulatory
     Affairs (TARA) report included information on channelAustin's financials, memberships, and
     training.  It also included the City's purchase of equipment for the public access studios.
     http://www.ci.austin.tx.us/edims/document.cfm?id=168346

8.   Staff update on Grant for Technology Opportunities Program (GTOPs) (Rondella Hawkins)
     (wp2)

     Rondella Hawkins, Manager of the City of Austin Office of Telecommunications & Regulatory
     Affairs (TARA) presented the 2010 GTOPs Annual Report.

     Through the $150,000 grant funding awarded in FY10, awardees were able to raise $279,070 in
     matching funds made up of 4,134 volunteer hours ($78,546 labor value), $102,467 of in-kind
     donations and $98,057 in cash contributions. At least 1,703 individuals were served through the
     various programs. Year end results show an average achievement of 100%. You may also refer to
     the GTOPs website at www.gtops.org  for more detailed information on prior year's grant
     programs and information about current grantees and their projects.
     Visit this link for the report: http://www.ci.austin.tx.us/edims/document.cfm?id=168170

9.   Discussion and possible action on appointment of GTOPs Review Working Group. (Williams)
     (wp2)

     After some discussion, action on this item was postponed until the May regular meeting.

10.  Update from Open Government Working Group. (Rosenthal) (wp4)

     Commissioner Rosenthal stated the working group in now working on the open data aspect.
     They are working on a map of the digital facilities the City provides (i.e. website, wireless mesh).
     There is a website called www.OpenGovernmentInitiative.org and there you will find a document
     called Local Open Government Directive Version One.  This group took the Federal Open
     Government directive and tried to work it to be applicable to municipalities. They are looking to
     make some policy recommendations for this Commission to bring before Council.

11.  Update reports on networking relationships with other boards/commissions and groups, citywide
     and Austin Community Technology and Telecommunications Commission (ACT&TC)
     information items.

     Commissioner Quintanilla reported on RISE, a week-long, free "un-conference" for- and by-
     entrepreneurs in Austin, Texas. RISE has now grown into an ongoing annual program that
     leverages its proprietary web interface to provide one-of-a-kind resources and experiences to
     entrepreneurs worldwide for free. RISE is unique in that combines both high-tech and high-touch
     programming.  The cornerstone of RISE has been an annual "un-conference" in which seasoned

entreprenuers and experts volunteer to host small-group sessions on any topic of their choice at any location of their choice throughout the city.

She also reported that Foursquare Day will be hosted Social Media Club and will happen Monday, April 16th. Foursquare is a location-based social networking website for mobile devices, such as smartphones.

Commissioner Rosenthal stated a Code-A-Thon is scheduled for April 13$^{th}$ through 15$^{th}$. For info go to www.code-a-thon.org

12. Discussion of agenda items for ACT&TC future meetings.

**Proposed items for the May 9, 2012 regular meeting:**
o Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)
o Public Access Community Television (aka channelAustin) update. (Linda Litowsky, Executive Director)
o Staff update on Grant for Technology Opportunities Program (GTOPs) (John Speirs) (wp2)
o Discussion and possible action on appointment of GTOPs Review Working Group. (Williams) (wp2)
o Update from Open Government Working Group. (Rosenthal) (wp4)
o Presentation from Capital Metro on the social media and Wi-Fi they offer on their transportation. (wp3)
o Discussion in possible budget resolutions. (wp6)

**Proposed items for the June 2021 regular meeting:**
o Staff budget presentation. (wp6)
o Update from Community Technology Assessment Working Group. (Quintanilla) (wp3)

13. Adjournment

The meeting adjourned at 7:57 pm